

CSIR-Central Building Research Institute  
Roorkee – 247 667

Sub : Engagement of retired Government Servants on short terms contract basis  
Advertisement No. Estt./2018/01

CSIR-CBRI invites application from Government servants from Central/Central Autonomous bodies, who have retired from the grades of Section Officer or Assistants, for preparation of panel for engagement as Consultant in CBRI in the following grades :

<b>Name of Position and Number of position</b>	<b>Eligibility Criteria</b>	<b>Desirable</b>	<b>Remuneration Per Month &amp; upper age limit</b>
1	2	3	4
1. Consultant (SO) (In General Administration & in Finance Division)  01 Position	Should have retired from not below the rank of Section Officer i.e. not below the post carrying Grade Pay of Rs.4800/- in PB-2 on regular basis.	Having working knowledge of computer or application of computer in day to day functioning of office and expertise in the field of Recruitment & Assessment.	Rs. 20,000/-  65 years
2. Consultant (Asstt. Gr.I) (In General Administration & in Finance Division)  02 Position	Should have retired from not below the rank of Assistant i.e. not below the post carrying Grade Pay of Rs.4600/- in PB-2 on regular basis.	Having working knowledge of computer and knowledge of TA/LTC, Income Tax, Service Tax, Establishment matter & salary bill.	Rs. 15,000/-  65 years

Number of positions may vary.

Interested candidates, who fulfill the eligibility criteria, may apply in the prescribed proforma appended herewith and submit the same in an envelope super-scribed "Engagement as Consultant (SO)/(Asstt. Gr.I) on contract basis in "CBRI" which should reach this office with 10 working days from date of notification, at the following address :

Controller of Administration  
CSIR-Central Building Research Institute,  
Roorkee – 247 667

Application form for engagement as Consultant (S.O./Assistant Gr.I)

1.	Name in full (Block Letter)			
2.	Educational Qualification			
3.	Date of Birth			
4.	Date of superannuation from Govt. Service			
5.	PPO No. (Enclose Xerox Copy)			
6.	Complete residential address with phone number/mobile no.			
7.	Office address at the time of retirement			
8.	E-mail I.D.			
9.	Brief particulars of experience in Govt. service during last five years, just before retirement			
	Post held and Pay Band/ Grade Pay at the time of retirement	From	To	Area of experience
10.	Additional relevant information, if any, in support of your suitability for the said engagement, attach a separate sheet, if necessary.			
11.	Name of two references preferably for the organization in which worked alongwith Address and contact number			

Documents to be enclosed alongwith the application form:

- a) Copy of retirement notification
- b) Copy of PPO
- c) Certificate in support of education qualification

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement and I am medically fit to perform office work. I have read this document and ready to accept all the terms & conditions for engagement of Consultants.

Place :

(Signature of the Candidate)