

CSIR-Central Building Research Institute

No. CBRI/COA(Misc.)2020

Dated: 23.03.2020

Office Memorandum

**Subject:** Preventive measures for Students/Project Staff/Trainees of CSIR-CBRI to contain the spread of COVID-19

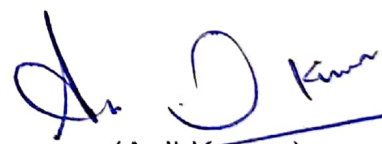
In pursuance of DoPT OM No. 11013/9/2014-Estt-A(III) dated 22.03.2020, the Students/Project Staff/Trainees of CSIR-CBRI are directed to work from home till 31<sup>st</sup> March, 2020 with proper intimation to their respective Supervisors/Project Leaders. They should be available on telephone and e-communication means at all times.

The Students/Project Staff/Trainees working in CSIR-CBRI from nearby places may leave for their homes (if interested and ensuring their safety) with intimation to their respective Supervisors/Project Leaders.

The Students/Project Staff/Trainees working in CSIR-CBRI are directed not to take their food in IIT Roorkee Campus or outside for safety measures and are advised to cook their own food (if possible).

The Students/Project Staff/Trainees working in CSIR-CBRI who are interested to take their foods in C V Raman Guest House Mess are directed to avail the facility with prior and proper intimation to the guest house mess staff.

These instructions shall be applicable with immediate effect.



(Anil Kumar)

Controller of Administration

Copy to:

1. All Group Leaders/ HODs/Sectional Heads
2. Scientist Incharge, Delhi Extension Centre
3. PS to Director
4. PA to COA
5. Notice Boards
6. Sh. Amit Kush, T.O.(1) – for uploading on Institute's website.