



CSIR – Central Building Research Institute
Roorkee – 247667 (UK)



Training Programme on
‘Transparency & Office Management: Leading to Good Governance’
April 05-07, 2022

Three days training programme on *‘Transparency & Office Management: Leading to Good Governance’* was organized during April 05-07, 2022 for the Officers/Scientists/Supporting Staff of CSIR-CBRI under the aegis of CSIR Integrated Skill Initiative. This training programme was basically aimed at upgrading the latest knowledge of the administrative/technical functionaries on government rules, regulations and provisions on *“Right to Information Act”*, *“Office Management - Record Act & Rules”* and *“Sexual Harassment of Women at Workplace”* etc. This skill development training programme was attended by 38 Officers/Scientists/Supporting Staff of CSIR-CBRI.

This training programme was inaugurated by **Dr. Ashok Kumar**, Outstanding Scientist, CSIR-CBRI. In his inaugural address, he said that transparency is the best way to eradicate corruption in a system. He also emphasized on the need of time to learn about all the government rules, regulations and provisions for achieving good governance. Later, **Dr. R. Dharmaraju**, Chief Scientist & Skill Nodal briefed about the activities of the training and highlighted the importance of such training for workplace awareness and women empowerment in current working scenario. He also added that it is very much essential to adopt the rules and procedures for better synchronization with the work culture of GoI. During inaugural session, Ar. S.K. Negi, Dr. D.P. Kanungo, Dr. Achal Mittal, Dr. Hemlata, Er. Ashish Pippal, Mr. Parvesh Chand, Er. Saksham Bhardwaj, Er. Abhinav Tyagi and other staff members were also present.

A total of 12 technical sessions were presented by eminent expert **Mr. Yoganath Singh**, (DoPT Certified National Master Trainer) based on his expertise and case studies in the relevant field. He illustrated all the rules & fundamentals related to Transparency in Administration, RTI Act & Rules, Roles and Responsibilities of CPIO, CAA & CIC, Total Quality Management in Office, Record Act and maintenance of records, Disposal and Destruction Procedures, Socio-economic empowerment of women & legal support, SHWW- Act & Rules etc. This training also provides an opportunity to the participants for clarifying their doubts and improves their skills in the concerned field. At the end, participants have also given their feedback and expressed the usefulness of the skill training in their relevant field. The training was concluded with vote of thanks.

List of Participants

Officers/Scientists/Supporting Staff of CSIR-CBRI Roorkee

| S. No. | Name & Address | Mobile No. | Email ID |
|--------|--------------------------|------------|--|
| 1 | Sh. Anit Kumar Pal | 9897652087 | pal.anit@cbri.res.in |
| 2 | Sh. Sushil Kumar | 9627597442 | sushil.mca@cbri.res.in |
| 3 | Sh. Ravinder Kumar | 9068833683 | ravindrakumar@cbri.res.in |
| 4 | Sh. Sushil Kumar | 9411373400 | sushilkumar@cbri.res.in |
| 5 | Sh. Sudhir Kumar | 9927206034 | sudhircbri66@gmail.com |
| 6 | Sh. Vishwas Tyagi | 9319073227 | vishwash.tyagi@gmail.com |
| 7 | Sh. Kalam Singh Chauhan | 9458108637 | chauhancbri@gmail.com |
| 8 | Sh. Satyapal | 9411100381 | satya@cbri.res.in |
| 9 | Sh. Mehar Singh | 9411373700 | meharsinghcbri@gmail.com |
| 10 | Dr. Bharat Singh Chauhan | 9425371414 | bharat32@gmail.com |
| 11 | Sh. Kanti Lal Solanki | 7753058440 | solankikanti0@gmail.com |
| 12 | Dr. Govind Gaurav | 8791475342 | ggaurav.rkmv@gmail.com |
| 13 | Sh. Prasanta Kar | 9436572920 | prasantakar@cbri.res.in |
| 14 | Sh. Chandrabhan Patel | 8120410372 | cpatel@gmail.com |
| 15 | Sh. Suman Kumar | 8709705539 | sum92anith@gmail.com |
| 16 | Sh. Shashank Bhatnagar | 7982326550 | shashank@cbri.res.in |
| 17 | Dr. Sandeep Gupta | 8853080464 | sdg.chem@gmail.com |
| 18 | Sh. Anup Kumar Prasad | 7349049007 | anupkumar@cbri.res.in |
| 19 | Sh. Nirmal Kumar | 9990216262 | nirmal704powerelectronics@gmail.com |
| 20 | Sh. Naveen Nishant | 9162735002 | naveen25nishant@gmail.com |
| 21 | Smt. Deepti Karmakar | 9368199159 | deepti@cbri.res.in |
| 22 | Ms. Gayatri Devi | 9759034024 | gayatrikapil@cbri.res.in |
| 23 | Smt. Archana Chaudhary | 8923600341 | singhanchal894@gmail.com |
| 24 | Smt. Sheema Farhat | 9634791088 | seema@cbri.res.in |

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|----|-------------------------|-------------|--|
| 25 | Smt. Mamta Sharma | 9410322226 | mamta@cbri.res.in |
| 26 | Ms. Hina Gupta | 7017177473 | hina@cbri.res.in |
| 27 | Mrs. Aswathy M.S | 8122021104 | achuscorp1024@gmail.com |
| 28 | Mrs. Hemlata | 9560078815 | hemevitd13@gmail.com |
| 29 | Mrs. Humaira Athar | 7417611713 | humairaathar30@gmail.com |
| 30 | Mr. Vineet Kumar Saini | 9456593972 | vineet@cbri.res.in |
| 31 | Mr. Amit Kush | 9358654999 | kush@cbri.res.in |
| 32 | Sh. Shubhan Singh | 7017222783 | subhan_cbri@rediffmail.com |
| 33 | Dr. Raj Kumar | 01332283419 | rajkumar@cbri.res.in |
| 34 | Mr. Dalpat Singh | 9411100648 | legenddpsingh@rediffmail.com |
| 35 | Mr. Rajesh Kumar | 8534038088 | rajeshkr@gmail.com |
| 36 | Mr. Deshraj | 9927205907 | deshraj2404@gmail.com |
| 37 | Ms. Bhawna | 7248780820 | bhawna@cbri.res.in |
| 38 | Mrs. Savita Vishwakarma | 01332283320 | savita@cbri.res.in |

Glimpses of the Training Programme



Inaugural Ceremony



Technical Sessions by the Expert



Group of Participants



Media Coverage