

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद  
Council of Scientific and Industrial Research  
अनुसंधान भवन, 2, रफी मार्ग, नई दिल्ली-110001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001

No.: 5-1(856)/2023-PD

Dated: 11.03.2024

OFFICE MEMORANDUM

**Subject: Rates of Guest House Charges - reg.**

References have been received seeking clarification on para 3 and para 10 of the CSIR OM of even number dated 23.11.2023 on the above subject. The matter has been considered by the Competent Authority and clarified as under:

Para 3:

For CSIR Science Centre Guest House and all VIP Rooms in CSIR Lab/Instt., the Guest House charges shall be on per room basis as under:

Sl. No.	Category of Guest	Single-bedded room	Double-bedded room
1 (a)	CSIR Employees, Pensioners and their dependent Family members.	100	200
1 (b)	Project Fellows, JRF/SRF/RA, Research Students, Scholars working in CSIR Labs/Hqrs.		
2	Non-dependent family members of CSIR employees/pensioners, Non official/ expert members invited for CSIR work	200	400
3	Serving employees on official purpose only i. AcSIR ii. PSUs of DSIR i.e. CEL,NRDC	300	600
4	Non CSIR/Other Guests	600	1200
5	NRI/Foreign Guests	2500	5000



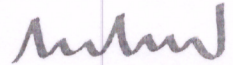
Further, the Guest House charges for the employees of Department of Scientific and Industrial Research (DSIR) will be at par with CSIR employees.

**Para 10:**

The management of the affairs of the Guest House shall be looked after either by the Director himself/herself or by an Officer duly nominated by him/her. It is further clarified that in case of non-availability of a Guest House Manager in the Lab/Institute, this responsibility shall be assigned preferably to a non-S&T Staff. However, in exceptional circumstances, this responsibility can be assigned to a S&T staff also, but not on a full-time basis.

The other provisions of the aforesaid CSIR OM of even number dated 23.11.2023 shall remain the same.

Digitally signed by M ARUN  
MANIKANDA BHARATHI



Under Secretary (PD)

To:

The Directors/Heads of all National Labs/ Institutes/Units

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