



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5146135  
Dated/दिनांक : 16-07-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	23-07-2024 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	23-07-2024 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	75 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Science And Technology
Department Name/विभाग का नाम	Department Of Scientific And Industrial Research (dsir)
Organisation Name/संगठन का नाम	Council Of Scientific And Industrial Research (csir)
Office Name/कार्यालय का नाम	Central Building Research Institute
Item Category/मद केटेगरी	Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Multitasking Staff majdoor Office Attendant etc , Manpower Outsourcing Services - Minimum wage - Semi-skilled; Others; Attendant Multitasking Staff Office Peon Office Boy others etc , Manpower Outsourcing Services - Minimum wage - Skilled; Others; IT Tech Admin Stores Library Others etc etc , Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Others; IT Tech Admin Stores Library Others etc etc , Manpower Outsourcing Services - Minimum wage - Skilled; Others; Driver - LMV
Contract Period/अनुबंध अवधि	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	910 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes

**Bid Details/बिड विवरण**

<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	3 Days
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	91000000
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है</b>	Yes

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	1820000

**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	26

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Director, CSIR-CBRI, Roorkee

Central Building Research Institute, Department of Scientific and Industrial Research (DSIR), Council of Scientific and Industrial Research (CSIR), Ministry of Science and Technology  
(R. Pradeep Kumar)

### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

### MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
  2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
  3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.
8. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of work & Job description:**[1720767316.pdf](#)

**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:**[1720770581.pdf](#)

**Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Multitasking Staff Majdoor Office Attendant Etc ( 32 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Multitasking Staff majdoor Office Attendant etc
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोटिंग अधिकारी**

<b>S.No./क्र. सं.</b>	<b>Consignee Reporting/Officer/परेषिती/रिपोटिंग अधिकारी</b>	<b>Address/पता</b>	<b>Number of Resources to be hired</b>	<b>Additional Requirement/अतिरिक्त आवश्यकता</b>
1	Vishvash Tyagi	247667,Central Store CBRI Roorkee 247 667 Utrakhand, INDIA	32	<ul style="list-style-type: none"><li>• Minimum daily wage (INR) exclusive of GST : 522</li><li>• Bonus (INR per day) : 43.48</li><li>• EDLI (INR per day) : 2.61</li><li>• EPF Admin Charge (INR per day) : 2.61</li><li>• Optional Allowances 1 (INR per day) : 0</li><li>• Optional Allowances 2 (INR per day) : 0</li><li>• Optional Allowances 3 (INR per day) : 0</li><li>• Estimated Number of Overtime Hours per Resource per Month : 08</li><li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 134.74</li><li>• ESI (INR per day) : 16.96</li><li>• Provident Fund (INR per day) : 62.64</li><li>• Number of working days in a month : 22</li><li>• Tenure/ Duration of Employment (in months) : 24</li></ul>

**Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Others; Attendant Multitasking Staff Office Peon Office Boy Others Etc ( 33 )****Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Semi-skilled
Type of Function	Others
List of Profiles	Attendant Multitasking Staff Office Peon Office Boy others etc
Educational Qualification	High School
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Arpan Maheshwari	247667,CBRI Roorkee - 247 667 Uttrakhand, INDIA	33	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 610</li> <li>• Bonus (INR per day) : 50.81</li> <li>• EDLI (INR per day) : 3.05</li> <li>• EPF Admin Charge (INR per day) : 3.05</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 8</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 157.45</li> <li>• ESI (INR per day) : 19.82</li> <li>• Provident Fund (INR per day) : 73.2</li> <li>• Number of working days in a month : 22</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Skilled; Others; IT Tech Admin Stores Library Others Etc Etc ( 38 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Skilled

Specification	Values
Type of Function	Others
List of Profiles	IT Tech Admin Stores Library Others etc etc
Educational Qualification	Secondary School Diploma
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता



S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Arpan Maheshwari	247667,CBRI Roorkee - 247 667 Uttrakhand, INDIA	38	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 734</li> <li>• Bonus (INR per day) : 61.14</li> <li>• EDLI (INR per day) : 3.67</li> <li>• EPF Admin Charge (INR per day) : 3.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 8</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 189.46</li> <li>• ESI (INR per day) : 23.85</li> <li>• Provident Fund (INR per day) : 88.08</li> <li>• Number of working days in a month : 22</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Others; IT Tech Admin Stores Library Others Etc Etc ( 42 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Highly-Skilled

Specification	Values
Type of Function	Others
List of Profiles	IT Tech Admin Stores Library Others etc etc
Educational Qualification	Graduate
Specialization	IT Tech Admin Stores Library Engineering and others etc
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Arpan Maheshwari	247667,CBRI Roorkee - 247 667 Uttrakhand, INDIA	42	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 862</li> <li>• Bonus (INR per day) : 71.8</li> <li>• EDLI (INR per day) : 4.31</li> <li>• EPF Admin Charge (INR per day) : 4.31</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 8</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 222.5</li> <li>• ESI (INR per day) : 28.01</li> <li>• Provident Fund (INR per day) : 103.44</li> <li>• Number of working days in a month : 22</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

### Manpower Outsourcing Services - Minimum Wage - Skilled; Others; Driver - LMV ( 5 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
<b>Core</b>	
Skill Category	Skilled
Type of Function	Others

Specification	Values
List of Profiles	Driver - LMV
Educational Qualification	High School
Specialization	Driving License LMV
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	3 to 7 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Arpan Maheshwari	247667,CBRI Roorkee - 247 667 Uttrakhand, INDIA	5	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 734</li> <li>• Bonus (INR per day) : 61.14</li> <li>• EDLI (INR per day) : 3.67</li> <li>• EPF Admin Charge (INR per day) : 3.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 8</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 189.46</li> <li>• ESI (INR per day) : 23.85</li> <li>• Provident Fund (INR per day) : 88.08</li> <li>• Number of working days in a month : 22</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

**2. Generic**

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

### 3. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

### 4. **Payment**

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

### 5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Director, CSIR-CBRI, Roorkee  
Account No.  
30269847968  
IFSC Code  
SBIN0010635  
Bank Name  
State Bank of India  
Branch address  
CBRI, Roorkee, Haridwar, UK-247667

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

### 6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Director, CSIR-CBRI, Roorkee  
Account No.  
30269847968  
IFSC Code  
SBIN0010635  
Bank Name  
State Bank of India  
Branch address  
CBRI, Roorkee, Haridwar, UK-247667

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

### 7. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 8. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 9. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

#### 10. Buyer Added Bid Specific SLA

Text Clause(s)

#### **ARBITRATION CLAUSE**

- i. In the event of any question/dispute/difference arising under the agreement or in connection herewith (except as to matters the decision of which is specially provided under this agreement) the same shall be referred to the Delhi International Arbitration Centre for appointment of Arbitrator to adjudicate the dispute.
- ii. The award of the Arbitrator shall be final and binding on the parties. The Arbitrator may give interim award(s) and /or directions, as may be required.
- iii. Subject to the aforesaid provision, the arbitration and conciliation act, 1996 and the rules made hereunder and any modification thereof from time to time being in force shall be deemed to apply to the Arbitration proceedings under this clause.

#### 11. Service & Support

The Service Provider is required to have at least 40 % of the required manpower on service provider's payroll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.

#### 12. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

#### **Scope of Work:**

##### **Unskilled Manpower**

1. Grinding, crushing, washing, spreading, cutting, shaping, drying, sieving of raw materials etc., generally used for construction purpose including sample preparation of different size and shape, curing of samples, moulding, de-moulding and cleaning of work place as per instruction of concerned scientist.
2. Casting of RCC columns, beams, slabs and similar items including mixing of ingredients, preparation of formwork, bending, binding & placing of reinforcement and finishing as per the instruction of concerned scientist.
3. Bricks, blocks and stone masonry work with the specified mortar and curing etc. as per the instruction of concerned scientist.
4. Placing samples of RCC, brick, block or stone work on the machine for testing

purpose and disposal within a lead of 100 m as per the instruction of concerned scientist.

5. Dismantling of brick, block or stone masonry work and disposal within a lead of 100 m as per the instruction of concerned scientist.
6. Placing and fixing samples in furnace and removing after the testing and disposal within a lead of 100 m as per the instruction of concerned scientist.
7. Shifting and moving duties.
8. May be deployed as peons/service boys.
9. Other jobs as per requirement.

#### **Semi-skilled Manpower**

1. Special type of casting of RCC columns, beams, slabs and similar items including mixing of ingredients, preparation of formwork, bending, binding & placing of reinforcement and finishing as per the instruction of concerned scientist.
2. Special type of bricks, blocks and stone masonry work with the specified mortar and curing etc. as per the instruction of concerned scientist.
3. Other office management related job services as per requirement.

#### **Skilled Manpower**

1. Fine mechanic job work i.e. drilling, milling, grinding etc. as per the instruction of concerned scientist.
2. Office assistance work i.e. typing, data entry, report preparation, power-point presentation etc. as per the instruction of concerned scientist.
3. Simple computation and analytical work as per the instruction of concerned scientist.
4. Preparation of drawings in AutoCad as per the instruction of concerned scientist.
5. Other jobs as per requirement.

#### **Highly Skilled Manpower**

They would be deployed in specialised jobs requiring high degree of specialisation, high educational qualifications and where jobs require the worker to supervise others in addition to following job requirements:-

1. Well known to do general work on computer
2. Good speed to do work on MS Office/MS Excel/PPT etc.



3. Work of Data entry operator
4. Office Management
5. Typing speed approx. 35 words per minutes in Hindi/English
6. Work experience in Stenography
7. Any additional work assigned by any superior officer.

**13. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. Contract period is initially for two years which will be extendable for one more year on the basis of satisfactory performance during the period of contract.
2. The Buyer can increase or decrease the contract quantity up to 25% during the contract period. The bidders are bound to accept the revised quantity
3. The tender is under two bid system-1. Technical Bid, 2. Financial Bid
4. The following documents with supporting copies are required from the bidders for qualification in Technical bid (Cover-I):-
  - a. A copy of PAN
  - b. A copy of Registration of ESI
  - c. A copy of Registration of EPF
  - d. A copy of Registration of GST
  - e. A copy of Labour Identification No.-LIN allocation by Shram Suvidha Portal of Ministry of Labour and Employment.
  - f. A proof of Local office in Roorkee(document may be attached).
  - g. Copies of Income Tax returns of last 03 years(Year 2021-22, 2022-23 & 2023-24)
  - h. Solvency Certificate of an amount not less than Rs. 45,50,000/- (Forty Five Lakh Fifty Thousand only) insured by schedule bank with in the last six months or a copy of exemption certificate issued by MSME, NSIC, DPIIT etc. The bidder seeking exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid.
  - i. Proof of minimum Average Annual turnover i.e. Rs.9,10,00,000/- (Nine Crore Ten Lakh only) for the last 03 years (financial year 2021-22, 2022-23 & 2023-24)(enclose Turnover certificates issued by CA under seal bearing license no. of CA).
  - j. EMD deposited in CBRI Account or a copy of exemption certificate (upload copy) issued by MSME, NSIC, DPIIT

etc. The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

- k. Integrity Pact duly signed and filled must be uploaded.
- l. Authorization letter to sign the bid document and to make binding commitments on behalf of the firm issued by the board of Directors of the firm.
- m. The bidder must have experience for 03 years as indicated in the bid document (ending month of March prior to the bid opening) of providing same/similar type of services to any Central/State Govt. Organization/PSU. Copies of relevant contracts/orders to be uploaded along with bid support of having provided services during each of the financial year. The bidder must have successfully executed/completed similar services over the last three years i.e. the current financial year and the last three financial years (ending month of March prior to the bid opening):-
  - ü Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost: or
  - ü Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost: or
  - ü One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**Or a copy of exemption certificate issued by MSME, NSIC, DPIIT etc. The bidder seeking exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid.**

- n. A copy of duly signed Undertaking in following format:-

### **Undertaking**

We/I Proprietor/Partner(s)/Director(s) of M/s.....hereby declare that no money will be charged from the contractual workers engaged with him in the name of registration Fee, Uniform, Security Deposit, Identity Card etc.

If any such type of misconduct come to notice of the Principal Employer the contract shall be terminated and penalties will be imposed as per SLA of GeM.

Dated:

.....  
Official Stamp

Name & Signature of the Bidder with

5. Financial/Price Bid as per format given on GeM Portal (bidders are requested to submit the financial bid in the format provided ; and no other format is acceptable).

### **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---