

CSIR-CENTRAL BUILDING RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
ROORKEE - 247 667

(Website : www.cbri.res.in)

Advertisement No: CSIR-CBRI – 6/2025



Start Date for uploading online Application : 19.04.2025(17:30 hours)

Last Date for Registration & Submission of Online application :18.05.2025 (1730: hours)

<http://cbri.res.in/notifications/recruitments>

The Central Building Research Institute (CBRI), Roorkee, is a constituent unit of Council of Scientific and Industrial Research (CSIR), New Delhi is a premiere Institute in the area of Building Science & Technology and has been vested with the responsibility of generating, cultivating and promoting building science and technology. CBRI carries out applied and basic research in various areas of building science and technology to provide S&T backup to the problems related to Shelter Planning, Building Materials, Structure & Foundation and Disaster Mitigation. R&D is being pursued to develop new Building Materials and Construction Technologies and to transfer the developed technologies to the industry for commercialization.

CSIR-CBRI invites applications from suitably qualified, dynamic, result-oriented and dedicated Indian citizens for the following vacant posts of Security Officer on direct recruitment basis:

Post Code	Post	Number of post	Pay Matrix Level (as per 7 th CPC)	Total Emoluments approximately* (in Rs.)	Maximum Age Limit **
SEC-2025	Security Officer	Total Post– 01 (Unreserved)	Pay Matrix Level-7 (Rs. 44900-142400)	Rs.44900/- (basic)+usual allowances as admissible at Roorkee	35 years

*Total Emoluments mean approximate total emoluments on minimum of Pay Level as on date including DA, HRA stationed at Roorkee, Uttarakhand.

**Please see age relaxation under the heading “General conditions/instructions and benefits’ of the Advertisement.

CSIR-CBRI strives to have a workforce that reflects gender balance and women candidates are encouraged to apply.

(A) Essential Qualification:

Ex Short Service Commission Officers/Ex-Servicemen JCO (Subedar or equivalent or higher rank from Army/Navy/Air force) OR equivalent rank in other Para-military forces such as ITBP, BSF, CRPF, CISF etc. with minimum of 10 years' experience in security. However, number of years of experience shall be 05 years in case of Short Service Commissioned Officers and incumbents holding the position of Assistant Commandant in CRPF/BSF/ITBP etc., carrying the pay scale of Rs. 8,000-13,500 (Pre-revised). In the case of Inspector from Para-Military Forces, the number of years of experience required shall be 10 years.

(B) Job Requirements/Nature of Job-

The Security Officer will be responsible for:

- i. Supervising all the aspects of security measures for safety of the properties of CSIR-CBRI campus which is around 250 acres. The campus comprises of Staff Colony, Main building, Tech Block, ESD Block, Training Center, Dispensary, Community Center, Director's Bungalow & two Guest Houses.
- ii. He/she will be responsible for proper maintenance of all records relating to movement of men and materials, proper deployment of security personnel in all shifts, handling of visitors, working of security cameras, enforcement of security rules/procedures, etc. The candidate should be able to work round the clock (24x7) as and when required and attend in person to any security related emergencies.
- iii. To conduct investigation into the cases such as theft, pilferage, accident, sabotage or subversive activities etc. Hence the candidate should be conversant with Security Rules and procedures to deal with local authority of law & order as and when required. Knowledge of local language will be an added advantage.
- iv. The officer should be conversant with use and maintenance of firearms.
- v. The Security Officer should be conversant in firefighting to combat fire in emergency.
- vi. Any other duty as may be assigned by the authority from time to time.

(C) Age Limit & Relaxations:

- (i) The upper age limit is 35 years for the post as on the last date of submission of online application .
- (ii) The SC/ST/OBC candidates who apply against unreserved (UR) vacancy will not be eligible for age relaxation.
- (iii) The relaxation in age limit for the post of Security Officer is available as per Govt. of India rules for 'Ex-Servicemen' defined under Rules 2(c) of Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time only. It is not applicable to serving personnel of Armed Forces (except those serving persons who are being relieved by the employer after earning his or her pension) and Paramilitary Forces.

(D) General information and Conditions:

(1) Benefits under Council Service

- (i) All New Entrants will be governed by the "New Pension Scheme" based on defined Contributions for new entrants recruited in Central Government Services on or after 01.01.2004, as adopted by CSIR for its employees. However, persons selected from other Government Departments/Autonomous Bodies/Public Sector Undertakings/Central Universities having Pension Scheme on Gol pattern will continue to be governed by the existing Pension Scheme i.e. CCS (Pension), Rules, 1972 (now-2021).
- (ii) This post carries usual allowance i.e., Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to CSIR.
- (iii) Council employees are also eligible for accommodation of their entitled type as per CSIR Residence Allotment Rules-2022 depending on availability in which case HRA will not be admissible. In case the situation so warrants, the incumbent has to stay in CSIR-CBRI staff quarters.
- (iv) In addition to the emoluments indicated above, benefits such as reimbursement of Medical Expenses, Leave Travel Concession, Computer Advance and House Building Advance are available as per GOI/CSIR rules.
- (v) The normal place of posting is CSIR-CBRI Roorkee, Uttarakhand and its Centre. However, the appointee can be posted to work in any Section/Division in any of Laboratories / Institutes of CSIR including their field centers/regional centers in any part of India on the discretion of the Competent Authority.
- (vi) The said post is an isolated category post and entitled for Career Advancement as prescribed from time to time by CSIR.

(2) Other Conditions:

- (i) The applicant must be a citizen of India.
- (ii) All applicants must possess the essential qualification of the post and fulfill other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down for the post which is compulsory even if a candidate has some other higher qualifications. Enquiries asking for advice as to eligibility will not be entertained
- (iii) The candidate should, mention in the application all the qualifications and *experience* in the relevant area supported by documents and ensure that all details are full and accurate.
- (iv) The period of experience rendered by a candidate on part time basis, daily wages etc will not be counted while calculating the valid experience for the post.
- (v) The prescribed essential qualifications are the minimum mentioned against the post. Mere possession of the same does not entitle candidates to be called for Physical test and/or written test.
- (vi) The Competent Authority, CSIR-CBRI has the right to amend, delete or add

terms & conditions to this advertisement.

- (vii) If a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected.
- (viii) The decision of the CSIR-CBRI with regard to equivalence of qualification(s) shall be final and binding.
- (ix) If any document/Certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.
- (x) The decision of the CSIR-CBRI in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination will be final and binding on the candidates. No enquiry or correspondence will be entertained in this connection from any individual or agency on behalf of the candidate.
- (xi) The selected candidate will be on probation for a specified period from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority.
- (xii) Applicants must disclose as to whether any of their close or blood relatives are employees of CSIR- CBRI or CSIR or any other its laboratory/Institute of CSIR, in the Application Form.
- (xiv) Applications from candidate working in Government Departments, Autonomous Bodies, Public Sector Undertaking and Government Funded Research Agencies will be considered only if NOC from the department is uploaded alongwith online application.
- (xv) Notifications regarding selection, details of eligible candidates to be called for physical test and written examination along with criteria adopted and any updates shall be notified only on CSIR- CBRI official website i.e. <https://www.cbri.res.in> from time to time. Candidates are advised to regularly visit Notification section of CSIR-CBRI website.
- (xvi) Canvassing in any form and/or bringing any influence, political or otherwise will be treated as a disqualification for the post.
- (xvii) The Director, CSIR-CBRI reserves the right to cancel the advertisement without assigning any reason thereof or reserves the right not to fill up the post, if required. The selection process is subject to the CSIR/Gol instructions prevalent at a given point of time during various stages of selection process

(E) Mode of Selection:

- i. Candidates applying for this post possessing the existing essential qualifications & age will be invited for a physical and personality assessment test which will be qualifying in nature.
- ii. Those who qualify in the physical and personality assessment test will be invited for a written Test.
- iii. The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination.

(1) Scheme for Physical & Personality Assessment Test Required Physical Standards:-

Minimum Height Requirement	Male	Female
General	167 cms	157 cms
Hilly Areas*	165 cms	155 cms
ST Category	162.5 cms	154 cms

Minimum Chest Size Requirement	Male	Female
General	80 cms	85 cms
Hilly Areas*	80 cms	85 cms
ST Category	77 cms	82 cms

*candidates belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions, North Eastern States and Sikkim.

Physical Test Details:

Physical Events	Minimum qualifying requirement	
	Male	Female
1600 m Running	6 min 30 secs.	Not Applicable
Long Jump	3.65 m in 3 chances	2.70 m in 3 chances
Chin-ups	Minimum 06	Not Applicable
Push-ups	Minimum 12	Not Applicable
Sit-ups	Minimum 10	Minimum 10
800 m Running	Not Applicable	4 mins.

Scheme & Syllabus of the Written Examination for Security Officer Post is as under:

- (i) Candidates who qualify the physical test will be allowed to appear for the written

test.

- (ii) There will be two papers in the written test (Paper-I and Paper-II).
- (iii) Paper-1 will be OMR Based Objective Type Multiple Choice Test whereas Paper-II will be subjective in Nature
- (iv) The threshold marks for Paper-I shall be 30%. The second paper will be evaluated only for those candidates who secure the minimum threshold marks in the first paper.
- (v) The Selection Committee will also fix a minimum threshold marks in the Paper-II which shall not be less than 35%.
- (vi) The final merit list would be prepared based on the performance of the candidates in Paper-II. Only those names would appear in the merit lists who have secured more than the minimum threshold marks as fixed by the Selection Committee.
- (vii) The medium of written test will be bilingual (Hindi/English).
- (viii) The Standard of examination will be Graduate Level.

Paper - I [Time allotted - 90 minutes]

Subject	No. of questions	Maximum Marks	Negative Marks
Mental Ability and personality Assessment Test	100	100	There will be no negative marks in this paper .

"Mental ability test will include General intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgment etc.

Paper - II [Time allotted - 2 hours]

Subject	Maximum Marks
Comprehension	25
Report Writing	25
Security Regulations, Firefighting etc	25
General Awareness	25

- (xi) The methodology for resolution of "Tie Cases" wherever two or more candidates have secured equal aggregated marks shall be in terms of CSIR guidelines on the subject notified vide Letter No. 5-1(211)/2014-PD dated 30.05.2023

HOW TO APPLY:

- a. Eligible candidates are required to apply ONLINE by accessing the website <https://www.cbri.res.in/career-opportunities/recruitment>.
- b. For online application process please refer "How-to-apply online" instructions, "Fee Payment Procedure" available on the above-mentioned website.
- c. The application is to be submitted in three distinct steps, as below:-
 - i) Registration [online]
 - ii) Fee Submission [online], if applicable.
 - iii) Application submission[online]
- d. If the candidate does not have a valid email id, he/she should create a new valid email ID before applying online and should be kept active during the entire recruitment process. The datelines for the above-mentioned stages of application is as follows:-
 1. Start Date for Registration/fee submission for Online Application: 19.04.2025 at (1730 hours)
 2. Last date for Fee Submission Online : 18.05.2025 (1730 hours)
 3. Last Date for Submission of Online application : 18.05.2025 (1730 hours).
- e. The SC/ST/PwD/ Ex-servicemen/Women are not required to pay any application fee.
- f. Only a single application will be entertained from each candidate. In case a candidate submits multiple applications, only the latest completed application will be considered.
- g. Incomplete application in any way like without signature and photograph, self-attested documents etc. will not be entertained and will be summarily rejected.
- h. Applications from candidates working in Government Departments/Autonomous Bodies /Public Sector Undertakings/Government Funded Research Agencies will be considered along with NO OBJECTION CERTIFICATE (NOC) from present employers.
- e. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded under any circumstances nor can it be held in reserve for any other examination or selection.
- f. In case of Boards/Universities/Institutes awarding CGPA/SGPA/OGPA/DGPA/CPI grades etc., candidates are required to convert the same into percentage based on the formula as per their Boards/Universities/Institute. A copy of conversion formula of CGPA/SGPA/OGPA/DGPA/CPI grades etc. into percentage, issued by the Boards/Universities/Institutes is to be uploaded in the online application.

- g. Request of change/ correction in any particulars in the application form, once submitted, will not be entertained under any circumstances.
- h. Candidates must fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made only through e-mail/ SMS.
- i. In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber café will be held responsible for the same and liable for suitable legal action under cyber law/ IT Act.
- j. **e-Admit Cards/Roll Nos.** will be issued for the physical and personality assessment Test / Written Examination etc. No separate call letter[s] shall be posted to candidate[s]. All intimation/communications shall be sent by the e-mail to the address mentioned by the candidate in the application form.
- k. Candidates should indicate as to whether any of their blood/close relatives [relation to a Government servant include the wife or husband, son or daughter, parents, brothers or sisters or any person related to any of them by blood or marriage, whether they are dependent on the Government servant or not] is working in Central Building Research Institute (CBRI). or any other National Labs/Institutes of the CSIR.
- l. **After submission of online application, the candidate must download the application proforma and keep a copy of the same.**

Following documents must be kept ready with the candidate along with the Physical/Hard Copy [Print-out] of Online application form and produce as and when required by the office: -

- A. Colored photograph pasted on the form and signed across in full.
- B. Self-attested photocopy of 10th/12th class Certificate indicating Date of Birth.
- C. Self-Attested photocopies of educational qualifications Certificates.
- D. Self-Attested photocopy of SC/ST/OBC(NCL)/EWS/PwBD Certificate, if applicable.
- E. Self-Attested photocopies of experience Certificates, whenever required.
- F. Discharge certificate/copy of Pension Payment Order(PPO)
- G. No Objection Certificate(NOC), wherever applicable from the present employer

CSIR-CBRI is not responsible for any discrepancy in submitting details through online. The applicants are therefore, advised to strictly follow the instructions. The particulars furnished by the applicant will be taken as final and further processing of the application will be based on these particulars only. Frivolous representation/ clarification made through any correspondence without reading the instructions given in the advertisement thoroughly will not be entertained.

Online Application validation rules and design are based on the Advertisement requirements. Candidates are advised to read the advertisement carefully and refer

“Instructions” page on application portal. Application submitted through online form does not imply that candidate has fulfilled all the criteria given in the advertisement. Application is subject to subsequent scrutiny and can be rejected, if found to be ineligible at any point of time.

No interim Enquiry or Correspondence will be entertained

In the event of any dispute English version will be treated as final.

Controller of Administration

