



**CSIR-CENTRAL BUILDING RESEARCH INSTITUTE
ROORKEE -247 667 (UK)
(Council of Scientific Industrial Research)**



Advt. No. : CSIR-CBRI/Consultant-09/2025

Opening Date :11.08.2025(9.00 AM)

Closing Date : 20.08.2025 (5:30 PM)

Sub. : Engagement of Retired CSIR/CAB/Central Government employees as Consultant on Contract Basis.

CSIR-CBRI invites application from retired Government Servants from CSIR/CAB/Central Government employees for engagement as Consultant in CSIR-CBRI, Roorkee as per details given below :

Sl. No.	Name of Position & Post code	No. of Post	Duration	Qualification and Eligibility Criteria	Emolument per month	Age limit
1	Consultant (Con-2025-01)	01	Initially for a period of 06 Months or till joining the Hindi Officer whichever is earlier.	<p>Graduate in any discipline with Hindi and English subject. Should have retired from not below the rank of Hindi Officer/Sr. Hindi Officer i.e. not below the post carrying pay matrix level – 10/11 on regular basis.</p> <p><u>Role of Responsibility</u></p> <ul style="list-style-type: none"> Hindi translation (English to Hindi and vice versa) and implementation of official language, as well as various files related to official language implementation reviewing and commenting on quarterly Hindi progress reports, organizing Hindi inspections and workshops, preparing Hindi reports, organizing meetings of the official language implementation committee, organizing meetings of Narakas and participating in meetings, preparing questionnaires for the parliamentary official language committee, editing and printing Hindi journals, and making computers Unicode compliant. Typing in Hindi and English on computer. 	As per rules.	Not more than 64 Years on the closing of the Advertisement
2	Consultant (Con-2025-02)	01	Initially for a period of 06 Months or till joining the Security Officer whichever is earlier.	<p>Graduate in any discipline. Should have retired not below the rank of Security Officer in Pay matrix level 8 to 11.</p> <p><u>Role of Responsibility</u></p> <ul style="list-style-type: none"> He/She will be responsible for proper Maintenance of all records relating to Movement of men and materials, proper Deployment of Security personal in all Shifts, handling of visitors, working of Security cameras. He should be conversant with security Rules and procedures to deal with local Authority of law and orders. The Officer should be conversant with Use and maintenance of firearms. Security Officer should be 	As per rules	Not more than 64 Years on the closing of the Advertisement

				conversant in Firefighting to combat fire in Emergency.		
3	Consultant (Con-2025-03)	01	Initially for a period of 06 Months extendable by two years.	<p>Graduate in any discipline. Should have retired from the Pay matrix level 13 or above.</p> <p><u>Role of Responsibility</u></p> <ul style="list-style-type: none"> • Expertise in Indian, British, UL, American, European, Irish, ECE, and NTPC standards related to fire resistance evaluation of building elements and safety/security equipment. • Proficiency in preparing horizontal and vertical (loading and non-loading) specimens for fire resistance testing as per standard requirements. • Knowledge of gas bank operations. • Preparation of testing reports as per applicable standards. • Handling RTI queries related to fire resistance testing. • Project monitoring and closure of ongoing projects. 	As per rules	Not more than 64 Years on the closing of the Advertisement

General Conditions :

1. Professionals with requisite qualifications and experience as prescribed would be eligible for the appointment of above post.
2. Selected candidates would be engaged for a fixed period for providing high quality service to the Institute for attending to specific and time-bound jobs.
3. The appointment would be on Full-time basis and they would not be permitted to take up and other assignment during the period of Consultancy with the CBRI.
4. The appointment is purely on temporary basis and do not entitle the appointee to any claim implicit or explicit on any CBRI post. The appointment can be cancelled at any time by the Institute without assigning any reason.
5. The initial term of appointment and subsequent extension(s) if any, shall be decided on case-to-case basis depending upon the specific job and the time frame for its completion.
6. The selected candidates shall not be entitled to any allowance such as Dearness Allowance, HRA, Telephone, personal staff etc.
7. The Consultant would not be entitled to any kind of leave. However, they would be entitled to paid leave of absence at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
8. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
9. The Screening-cum-Selection Committee may fixed its own criteria for short listing the candidates. Short listed candidates will be invited for interview, if required by Screening-cum-Selection Committee. Final merit list will be prepared on the basis of marks obtained by candidates during the course of interview, if interviews are required to be held.
10. No TA/DA will be paid to the candidate for attending the interview. No TA/DA shall be admissible for joining the appointment on contractual basis. The selected candidate shall be allowed TA/DA for their travel inside the country in connection with the official work.

11. Bio-data Format for the post: (Copy enclosed).
12. Eligible candidates are required to take a printout of bio-data format. Fill it and send duly filled bio-data format along with passport size photograph and self-attested photocopies of date of birth, qualification and experience etc. Self-attested photocopy of Retirement notification/Last Pay drawn Certificate and/or PPO may also be attached with the bio-data form. Duly filled bio-data form alongwith all the attachment in a single PDF file should be send at only e-mail ID : recruitments.cbri@csir.res.in on or before the closing date of this advertisement.
13. Candidates should keep a copy of the duly filled application for their records.
14. No. of posts may increase or decrease depending on the circumstances.
15. Out station candidates are required to make their own boarding and lodging arrangement at Roorkee for the day of Interview.

Check list : Attested copies of following documents must be attached with the Bio-data form:

1. Self-attested copy of High School/Secondary School Certificate showing Date of Birth.
2. Self-attested copies of 10th/12th/ Degree Certificates.
3. Self-attested copy of Experience Certificates.
4. Self-attested copies of Retirement notification/Last Pay Drawn Certificate and or PPO.

Sr. Controller of Administration

Photo

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15 Working experience :-

S. No.	Organisation/ Institute	Post hold with pay matrix level	Period (from To.....)	Nature of work	Remarks

16. Knowledge of software :

17 Any other additional information :

18. List of enclosures : a)

b)

c)

d)

e)

f)

Date :

Signature of Candidate