

NOTICE INVITING TENDER (NIT)

CSIR – Central Building Research Institute, Roorkee
Notice Inviting Tender (NIT) – For Sale and Removal of Dangerous Trees

Tender No.: स० सा० विभाग/सीबीआरआई/2023

Date: 26-08-2025

Sealed tenders are invited in **Two-Bid System** (Technical Bid & Financial Bid) from eligible contractors/firms for the **cutting, removal, and disposal of dangerous trees** in CSIR-CBRI Colony, as approved by the Forest Department. The work shall be awarded to the **highest bidder** whose offered rate is **above the evaluated price fixed by the Forest Department** and who meets all eligibility criteria.

1. Scope of Work:

- Cutting of all dangerous trees listed in Annexure-A (approved by forest department) in presence of CSIR-CBRI Horticulture Committee
- Transportation of cut timber/wood outside CSIR-CBRI premises after obtaining permission from the concerned Forest area Officer through the **NTPS Portal**.
- Plantation of two saplings in place of one removed tree.
- Compliance with all Forest Department regulations.
- Contractors are requested to use all safety measures at site during the execution of work.

Time Schedule:

- Cutting of all trees: **Within 15 days** from the date of award of contract.
- Complete removal of cut trees and clearance of site: **Within 30 days** from the date of award.

Eligibility:

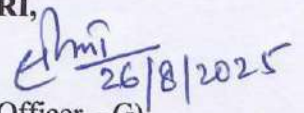
1. Bidder must have experience of two years in cutting and removal of trees with valid registration/licence from appropriate authorities.
2. Bidder must have the capability to obtain required Forest Department permission via NTPS Portal.
3. Financial bid must quote an amount higher than the evaluated price fixed by the Forest Department.
4. Earnest Money of Rs2000/= in Director CSIR-CBRI Account no 30269847968 before last date of submission of bid.

Tender Schedule:

- Last date & time for submission of bids: 04-09-2025 on 05:00 hrs.
- Date & time of opening of Technical Bid: 05-09-2025 on 11:00 hrs.
- Date & time of opening of Financial Bid: 08-09-2025 on 11:30 hrs.

Tender documents can be downloaded from: cbri.res.in

Sealed bids should be submitted at: **Office of the Section Officer (G), CSIR-CBRI, Roorkee – 247667**


(Section Officer – G)
For Director, CSIR-CBRI, Roorkee

2. TENDER DOCUMENT

Part – I: General Instructions to Bidders

2. Two-Bid System:

- **Technical Bid** (in Envelope-1) – containing bidder credentials, licenses, past work experience, and proof of capability to obtain Forest Department permission.
 - **Financial Bid** (in Envelope-2) – containing only the price offer in the prescribed format.
- Both envelopes should be sealed and placed in a single outer envelope superscribed with the Tender No. and subject.

3. Scope of Work:

- Cutting of all dangerous trees listed in Annexure-A (approved by forest department) in presence of CSIR-CBRI Horticulture Committee
- Transportation of cut timber/wood outside CSIR-CBRI premises after obtaining permission from the concerned Forest area Officer through the **NTPS Portal**.
- Plantation of two saplings in place of one removed tree.
- Compliance with all Forest Department regulations.
- Contractors are requested to use all safety measures at site during the execution of work.

4. Permissions:

The contractor must obtain permission from the concerned Forest Area Officer via NTPS Portal before commencing work for exit of cut trees.

5. Award Criteria:

- Financial Bid must be higher than the evaluated price fixed by the Forest Department.
- Contract will be awarded to the highest bidder fulfilling all technical and eligibility requirements.
- The highest valid bidder (H-1) will be issued a Letter of Acceptance (LOA) within 10 working days from the date of opening of financial bid.

6. Deposit of Bid Amount:

- The successful bidder shall deposit the total bid amount (less EMD already paid) within two working days from the date of issue of LOA, through Demand Draft/Banker's Cheque in favour of "Director, CSIR-CBRI" payable at Roorkee.
- If the successful bidder fails to deposit the bid amount within the stipulated period:

1. The EMD will be forfeited.

2. The work will be offered to the next eligible bidder or re-tendered, at the discretion of the department.

6. Commencement of Work:

The bidder shall commence work only after full deposit of the bid amount, Security Deposit (if applicable), and receipt of written permission from the concerned authority.

7. Work Completion Time:

* Cutting of trees within 15 days of award of contract.

* Removal and site clearance within 30 days of award of contract.

8. Penalty for Delay:

* ₹200/- per day for delay in cutting beyond stipulated period.

* ₹200/- per day for delay in removal and clearance.

Part – II: Annexure–A – Tree Details

(As per approval of forest department)

Sr. No.	Spccies	Details of tree	Diameter of trees
1.	Mango	Green standing unfit	Above 7
2.	Mango	Dry standing unfit	5-6
3.	Silver joke	Dry uprooted unfit	5-6
4.	Shisham	Green standing unfit	5-6
5.	Shisham	Green bowed unfit	5-6
6.	Neem	Green bowed standing unfit	4-5
7.	Semal	Green bowed standing unfit	6-7
8.	Gulmohar	Green standing unfit	5-6

Part – III: Technical Bid Format

Envelope-1

Tender No.: _____

A. Bidder Details

1. Name of Firm / Contractor: _____
2. Address: _____
3. Contact No.: _____ Email: _____
4. Registration/Licence No.: _____
5. PAN / GST No.: _____
6. Experience in similar work: _____

(Attach copies of work orders / completion certificates)

B. Declaration

I/We hereby declare that the information provided is true and correct, and that I/we shall comply with all tender conditions.

Signature & Seal of Bidder

Date: _____

Part – IV: Financial Bid Format

Envelope-2

Tender No.: _____

Name of Bidder: _____

Item Description: Cutting, removal, and disposal of dangerous trees in CSIR-CBRI Colony as per Annexure-A and Forest Department approval for exit of trees.

Price Offered (in figures): ₹ _____

Price Offered (in words): _____

Note:

- The quoted price must be **more than the evaluated price fixed by the Forest Department.**
- The quoted amount shall be **lump-sum** for all trees listed in Annexure-A.

Signature & Seal of Bidder

Date: _____